An agreement accepting responsibility for the return of the equipment and for the repair of any damages incurred while used must be signed.

- Equipment checks out for 5 days. Fines are $1.00 per day. Maximum fine is $10.00 per piece of equipment.

- Library programs, which require the use of the machine, will have priority of the use of the AV equipment.

I, the undersigned, agree to be responsible for the AV equipment until it is returned to the Library staff. I agree to promptly pay for any repair charges for any equipment that is returned in a damaged condition and any replacement charges for any equipment that is not returned within 10 days of the due date.

___________________________________________

Signature of Patron

___________________________________________

Date

Equipment borrowed:

________________________________________________________________________
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