Rockingham County Public Library Tablet and/or Laptop Agreement

All patrons checking out laptops are required to agree to and initial the following:

1. _____ This laptop is for use in the Rockingham County Public Library only. If the equipment is removed from the library building, it will be considered stolen and the Police Department will be notified.

2. _____ Work must be saved to user’s flash drive or online storage account. Any data saved to the hard drive will be deleted upon check-in of the laptop. Flash drives are available for purchase at the circulation desk.

3. _____ No software may be installed on the laptop. Software may not be copied from the laptop or modified.

4. _____ The laptop must be returned to the Library’s Reference Desk by the agreed upon check-in time. Standard checkout is for two (2) hours.

5. _____ Borrower is responsible for the laptop and any accessories checked out. Any damages to the laptop or accessories will result in the borrower being charged for cost of replacement.

6. _____ Borrower will be charged for all replacement costs if the laptop and accessories are not returned. Laptops may not be left unattended!

I agree that Rockingham County Public Library or Rockingham County shall not have any responsibility or liability for any claims relating to the use or functioning of the hardware or software included with the borrowed laptop and accessories. Including any personal information left on the tablet and/or laptop.

I understand that upon return, any data saved to the hard drive will be erased.

I understand that the Library cannot guarantee the security or reliability of its public wireless network.

I agree to all terms and conditions listed in the Rockingham County Public Library Tablet and/or Laptop Agreement and Internet Acceptable Use Procedure (available upon request). Furthermore, I understand and agree that failure to follow all written guidelines of this program may result in fees and/or loss of privileges.

Print Full Name (Last, First): ___________________________________________

Library Card Number: _________________________________________________

Address (City, State, Zip): _____________________________________________

Telephone: ____________________________  [ ] Home  [ ] Cell

Email Address: _______________________________________________________

Signed: ____________________________ Date: ____________________________

For Library Use Only:

Date/Time checked out: / / _____[ ] a.m.  [ ] p.m.  Time Due: _______________________

Renewed: [ ] Yes  [ ] No  Staff Initials at Renewal: _____ Renewed Time Due: _______________________

Staff at checkout: ____________________________  Staff at check in: ____________________________

Computer Number: ____________________________  Accessories: [ ] Mouse  [ ] Power Cord  [ ] Battery