The reference collection shall provide basic information sources in all major subject areas and additional coverage of subject areas, which are judged by staff to be of long-standing special interest to area customers. The reference collection shall also provide some selective coverage of subjects of current interest.

Information resources will be purchased in both print and electronic format based the selection criteria put forth in the library’s Selection Criteria Policy 2.3.

Reference Staff will stay up to date on the availability of the free electronic resources provided by NCLIVE and train library staff and the public in their use.

Subscriptions to electronic databases in areas of interest to the community will also be purchased. Before purchasing access to a database, the reference department will research the accuracy of the information provided by the database, its usability, the availability of the information through other channels, and the price of the subscription.

In order to maintain a relevant reference collection, the library will weed outdated and unused material based upon the criteria put forth in the Maintenance of Collection Policy and Procedure 2.5.